



Heritage Kenora

~ Meeting Notes ~

March 20, 2008

Museum Boardroom

Present:

Kristen Bailey
Barb Manson
Keric Funk

Riley Sleeman
Lori Nelson

Regrets: Jeff Port, Murray McDonald, Rory McMillan, Pam Bryson

- 1. Call to Order-** The meeting was called to order at 3:25 pm.
- 2. Declaration of Pecuniary Interest** - None declared.
- 3. Doors Open 2008**

The Doors Open Steering Committee, formed last meeting met on March 12. Barb, Lisa, Lori and Kristen met to discuss and divide the tasks of Doors Open 2008.

Liaison with property owners – Barb Manson

Publicity – Lori Nelson and Kristen Bailey

-Currently looking at a weekly feature in the Kenora Enterprise starting April 5, as well as utilizing the City of Kenora website, LOW Museum website and posters, any other ideas are welcomed.

Volunteers – Barb Manson

Children's Program – Lisa Moncrief and Kristen Bailey

-Lisa will be coordinating a scavenger hunt among sites and trails participating in Doors Open. Kristen is in the process of designing an activity/colouring book to distribute to schools and through the museum.

Finances – Lisa Moncrief

-Lori provided a draft budget that Lisa has been working on. Lisa will be working on an application for a Local Initiatives Grant for the children's programming. This year's changes include omitting the glossy brochure, mail-out and website. Volunteer t-shirts will not be produced and it was suggested that a single colour be chosen and name tags created instead.

Trails Open liaison – Barb Manson

-Barb will work on coordinating trail tours based on the current tour schedule for the Doors Open properties.

Walking Tours – Lisa Moncrief and David Nelson

Logistics – Members will be called upon to help with the logistics of transportation to the yacht club, signage, site kits, etc.

-Keric offered to contact the Wharf Marina regarding yacht club transportation for a quote.

Committee Members' Roles – will be designated as more hands are required.

- Lori ordered 300 Doors Open Ontario brochures.

- Keric suggested looking into Kenora Stuff for an editorial opportunity, which Lori will follow up on.
- Barb Manson announced the addition of the Canadian Army Veterans' display at Beatty Park to the Doors Open properties. This site will be open Saturday from 12pm-2pm and will include a motorcycle display, historical display on CAV and the legions, and a BBQ.

4. Other Business

Lori reminded members to look over both the Design Guidelines and the Waterfront Development Guidelines for discussion at the next meeting.

Lisa will have statements of cultural value for the Cameron House, and 210 Second Street at the next meeting.

5. Next Meeting

The next meeting was set for April 17th at 3pm in the Lake of the Woods Museum boardroom.

6. Adjournment

Meeting adjourned at 4:00pm